Please refer to the *Provincial Class Cap Guidelines* when completing this form.

## A. Number of classes over class caps as defined by the Provincial Class Cap Guidelines.

As per the Class Cap Guidelines, classes may exceed defined caps due to school capacity or as a result of exceptional circumstances. If indicated that caps have been exceeded, please complete **section B** of this form.

			Vithin Cap	Classes Exceeding Cap	
School	Total Number of Classes	Number within Cap	% within Cap	Number Exceeding Cap	% Exceeding Cap
1 Antigonish Education Centre					
Grades P-2	16	15	94%	1	6%
Grades 3-6	9	9	100%		
Grades 7-9	N/A				
Grades 10-12	N/A				
2 Bayview Education Centre					
Grades P-2	5	5	100%		
Grades 3-6	4	4	100%		
Grades 7-9	3	3	100%		
Grades 10-12	N/A				
3 Cape Breton Highlands Education Centre/Academy					
Grades P-2	5	5	100%		
Grades 3-6	4	4	100%		
Grades 7-9	4	4	100%		
Grades 10-12	27	26	96%	1	4%
4 Chedabucto Education Centre/Guysborough Academy					
Grades P-2	3	3	100%		
Grades 3-6	4	4	100%		
Grades 7-9	3	3	100%		
Grades 10-12	22	21	95%	1	5%

		Classes W	/ithin Cap	Classes Exc	eeding Cap
School	Total Number of Classes	Number within Cap	% within Cap	Number Exceeding Cap	% Exceeding Cap
5 Dalbrae Academy					
Grades P-2	N/A				
Grades 3-6	N/A				
Grades 7-9	2	2	100%		
Grades 10-12	64	64	100%		
6 Dr. John Hugh Gillis Regional High					
Grades P-2	N/A				
Grades 3-6	N/A				
Grades 7-9	8	8	100%		
Grades 10-12	151	149	99%	2	1%
7 East Antigonish Education Centre/Academy					
Grades P-2	3	3	100%		
Grades 3-6	4	4	100%		
Grades 7-9	3	3	100%		
Grades 10-12	38	38	100%		
8 East Richmond Education Centre					
Grades P-2	5	5	100%		
Grades 3-6	6	6	100%		
Grades 7-9	3	3	100%		
Grades 10-12	N/A				

School			Classes V	/ithin Cap	Classes Exceeding Cap		
		Total Number of Classes	Number within Cap	% within Cap	Number Exceeding Cap	% Exceeding Cap	
9 Fan Cer	ning Education htre/Canso Academy						
Grades P		2	2	100%			
Grades 3	-6	3	3	100%			
Grades 7	-9	1	1	100%			
Grades 1	0-12	17	17	100%			
10 Feli Cer	x Marchand Education htre						
Grades P	2-2	3	3	100%			
Grades 3	-6	1	1	100%			
Grades 7	-9	N/A					
Grades 1	0-12	N/A					
	1. MacDonald mentary School						
Grades P	2-2	2	2	100%			
Grades 3	-6	2	2	100%			
Grades 7	-9	N/A					
Grades 1	Grades 10-12						
	erness Education htre/Academy						
Grades P		4	4	100%			
Grades 3-6		4	4	100%			
Grades 7	-9	3	3	100%			
Grades 1	0-12	21	21	100%			

		Classes W	/ithin Cap	Classes Exceeding Cap	
School	Total Number of Classes	Number within Cap	% within Cap	Number Exceeding Cap	% Exceeding Cap
13 Pleasant Bay School					
Grades P-2	1	1	100%		
Grades 3-6	N/A				
Grades 7-9	N/A				
Grades 10-12	N/A				
14 Richmond Education Centre/Academy					
Grades P-2	N/A				
Grades 3-6	3	3	100%		
Grades 7-9	4	4	100%		
Grades 10-12	56	56	100%		
15 St. Andrews Consolidated School					
Grades P-2	5	5	100%		
Grades 3-6	7	7	100%		
Grades 7-9	N/A				
Grades 10-12	N/A				
16 St. Andrew Jr. School					
Grades P-2	N/A				
Grades 3-6	10	10	100%		
Grades 7-9	13	13	100%		
Grades 10-12	N/A				

	ithin Cap	Classes Exceeding Cap		
umber within Cap	% within Cap	Number Exceeding Cap	% Exceeding Cap	
2	67%	1	33%	
3	100%			
3	100%			
24	100%			
4	100%			
24	100%			
8	100%			
9	100%			
5	100%			
3	100%			
2	100%			
2	100%			
	2 3 3 24  4 24  8 9 5	Cap  2 67% 3 100% 3 100% 24 100%  4 100%  8 100% 9 100% 5 100%  3 100% 2 100%	Cap % within Cap Exceeding Cap  2 67% 1 3 100% 3 100% 24 100%  4 100% 24 100%  8 100% 9 100% 5 100% 3 100% 2 100%	

## B. Circumstances for Exceeding Cap

Please provide the following information for each class that exceeds class caps due to exceptional circumstances. It is recognized that there may be numerous reasons why it is necessary to exceed a hard cap. Please provide a brief explanation in the space provided below. Examples may include class composition (social/learning requirements etc.) and configuration.

	School Name	Grade Level	French Immersion Y/N	Actual Class Size	Number over Cap	Reason for Exceeding Cap (School Capacity or Exceptional Circumstance Note: Rationale must be provided for exceptional circumstance)	Procedure** for exceeding cap followed (Y/N)
1	Antigonish Education Centre	P/1	Y	23	+1	Class configuration due to exceptional circumstance. Admin, teachers and SAC agreed this configuration best supports learning for the students in the classroom	Y
2	Bayview Education Centre	Core French 4/5	N	30	+3	Class configuration due to exceptional circumstance. Admin, teachers and SAC agreed this configuration best supports learning for the students in the classroom	Y
3	Cape Breton Highlands Education Centre/Academy	PE 10/11/12	N	33	+1	Class configuration due to exceptional circumstance. Admin, teachers and SAC agreed this configuration best supports learning for the students in the classroom	Y

<sup>\*\*</sup> refers to the procedures for exceeding hard caps as outlined in the Provincial Class Cap Guidelines.

## C. Circumstances for Exceeding Cap

Please provide the following information for each class that exceeds class caps due to exceptional circumstances. It is recognized that there may be numerous reasons why it is necessary to exceed a hard cap. Please provide a brief explanation in the space provided below. Examples may include class composition (social/learning requirements etc.) and configuration.

	School Name	Grade Level	French Immersion Y/N	Actual Class Size	Number over Cap	Reason for Exceeding Cap (School Capacity or Exceptional Circumstance Note: Rationale must be provided for exceptional circumstance)	Procedure** for exceeding cap followed (Y/N)
4	Chedabucto Education Centre/Guysborough Academy	PE 10/11	N	33	+1	Class configuration due to exceptional circumstance. Admin, teachers and SAC agreed this configuration best supports learning for the students in the classroom	Υ
5	Dr. John Hugh Gillis Regional High	Math 10	N	33	+1	Class configuration due to exceptional circumstance. Admin, teachers and SAC agreed this configuration best supports learning for the students in the classroom	Υ
		Language and Lit 10	N	33	+1	Class configuration due to exceptional circumstance. Admin, teachers and SAC agreed this configuration best supports learning for the students in the classroom	Y
6	St. Mary's Education Centre/Academy	Gr 2	N	24	+2	Class configuration due to exceptional circumstance. Admin, teachers and SAC agreed this configuration best supports learning for the students in the classroom	Υ

<sup>\*\*</sup> refers to the procedures for exceeding hard caps as outlined in the Provincial Class Cap Guidelines.